

Sample documents

**for registration of death
and stillbirths in Singapore**

National Electronic Health Record (NEHR) printout

The NEHR printout is a temporary document issued by public hospitals or doctors after a death is certified.

After receiving the NEHR printout, you should [download the digital death or stillbirth certificate from My Legacy](#).

To download the digital death or stillbirth certificate, you'll need the document number.

You can find this at the top-right corner of the NEHR printout, highlighted in the sample document here.

Sample of NEHR printout

James Lim | MRN: F [REDACTED]

SUBMISSION OF CAUSE OF DEATH TO MHA-ICA

Death Application No.: RDE-2020-PRD-000008706
Death Certificate No.: **D705009**
Successful

Deceased's Particulars

Full Name of Deceased: James Lim
Identification Document Type: SINGAPORE SPECIAL PASS
NRIC/Identification Document No.: [REDACTED]
Deceased's UIN/FIN: FIN [REDACTED]
Gender: MALE
Date of Birth: 01 - JAN - 1978
(Enter "1800" in YYYY if birth date of deceased is unknown.)
Race: CHINESE
Country of Birth: SINGAPORE
Nationality: SINGAPORE CITIZEN
Home Address: Street S3751849B Street S3751849B Street S3751849B Street S3751849B 916094

Final/Provisional Diagnosis to be Completed by Medical Practitioner/Authorised Officer

Document No.: 123456_02-JUL-2021
(Document number (NNNNN) and date of issue on the hard copy/manual death certificate that was issued due to system maintenance or downtime.)

Place Where Death Occurred: ALEXANDRA HOSPITAL, SINGAPORE
Address Where Death Occurred: ALEXANDRA HOSPITAL, SINGAPORE
(Enter "UNKNOWN" if address where death occurred is unknown.)

Date of Death: 02 - JUL - 2021
Time of Death: 01 : 02

Cause of Death:

Disease or condition directly leading to death. (This does not mean the mode of dying, eg. Heart failure, asphyxia, etc. It means the disease, injury or complication which caused death.)	Approximate Interval between Disease Onset and Death				
	Years	Months	Days	Hours	Minutes
CAUSE OF DEATH (Maximum of 3 entries)					
Cardiac Arrest					
due to (or as a consequence of) Antecedent causes, morbid conditions, if any, giving rise to the above cause of death. State the underlying condition last.					
due to (or as a consequence of)					
Other significant conditions contributing to the death, but not related to the disease of condition causing it. (Maximum 4 entries)					

Doctor Reporting Death

ALEXANDRA HOSPITAL, SINGAPORE
MEDICAL PRACTITIONER
DR
Dr N Lai
M61568D
nleisonlai@alexandra.com
+65 61234567

Confirmation

Please tick the relevant box

☒ Attended to the deceased during last illness

☐ Conducted a post-mortem examination of the body of the deceased

☐ Inspected the body of the deceased

and that to the best of my knowledge and belief:

(i) the particulars of the deceased and the cause of death are correct and;

(ii) that the death is due to NATURAL causes (Note: If the cause of death is due to NATURAL causes, the deceased has to be referred to Coroner for certification);

(iii) There is no evidence suggesting the presence of a pacemaker or similar device in the body of the deceased/ There is a pacemaker or similar device in the body of the deceased but it has been removed.

Submitted on: 03-Jul-2021 10:00

NEW DEATH REGISTRATION PROCESS
(With effect from 20 Feb 2022)

NOTE: This document is NOT a death certificate. It may be used for the purposes of booking of facilities for funeral wake and burial/cremation.

Under the Registration of Births and Deaths Act 2021, death will be automatically registered once a doctor certifies the death and submits the death information online to the Registry of Births and Deaths.

Please visit My Legacy website at <https://www.mylegacy.gov.sg> to download the digital death certificate. You will have 30 days from the date of death certification to download from My Legacy.

You will require the following information in order to download the digital death certificate from My Legacy website:

- 1) Death Certificate Number
- 2) Deceased's identification document number used by the doctor (NRIC, FIN or passport number)
- 3) Deceased's date of death

There is no need for the deceased's NRIC to be entered and printed in validation. The NRIC will be automatically validated in ICA's system once the death is registered. To prevent misuse, you should destroy the NRIC (such as cutting it in half) if it is used by another person's NRIC is an offence under the National Registration Act which carries a penalty of a fine not exceeding \$10,000 or imprisonment for a term not exceeding 10 years, or both.

Disclaimer: WARNING: This document is printed from the NEHR System and represents processed data which may vary from the data available from the source system.
Printed By: Tan Hui Ling (SHS_SCH_Tan Hui Ling) on 03-Jul-2021 10:00

However, you can also use the NEHR printout to:

- book HDB common areas for the funeral wake
- arrange the cremation or burial

Electronic Registration of Births and Deaths (eRBD) printout

The eRBD printout is a temporary document issued by private hospitals or doctors after a death is certified.

After receiving the eRBD printout, you should [download the digital death or stillbirth certificate from My Legacy](#).

To download the digital death or stillbirth certificate, you'll need the document number.

You can find this above the deceased name on the eRBD printout, highlighted in the sample document here.

Sample of eRBD printout

Submit Information: Non-Coroner Case

Submission Successful

Certificate of Death No. 032892H has been created.

Deceased's Name
PETER TAN

Deceased's Date of Death (DD/MM/YYYY)
29/04/2022

Deceased's Identification Document No.
S2002222A

Please print screen or take a screenshot to be given to the Next-of-Kin.

[Back to Listing](#)

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Certificate of Death No. 032892H has been created.

The eRBD printout **cannot be used** to arrange the funeral, cremation, or burial.

Confirmation of Death (COD) and Confirmation of Stillbirth (COS)

The COD and COS are temporary documents that are issued when the electronic death registration system is down for maintenance.

You can use the COD or COS to:

- book HDB common areas for the funeral wake
- arrange the cremation or burial

You should [download the digital death or stillbirth certificate from My Legacy](#) 24 hours after receiving the COD or COS.

To download the digital death or stillbirth certificate, you'll need the document number.

You can find this at the top-right corner of the COD or COS, highlighted in the sample documents here.

You'll need the digital death certificate to manage the deceased's estate and more.

Sample of COD

CONFIRMATION OF DEATH		DOCUMENT NO. D10001	Digital Death Certificate No. (if any)
IMPORTANT: 1. This document is NOT a death certificate. 2. This document is a temporary document in lieu of the digital death certificate. You can visit https://www.mylegacy.gov.sg after 24 hours to download the digital death certificate. 3. This document may be used for the purposes of booking of facilities for funeral wake and burial/cremation.			
Name		Sex M / F	Date of Birth DD / MM / YYYY
NRIC / Identification Document No.		Nationality / Citizenship	Date and Time of Death DD / MM / YYYY HH:MM hours
Race		Place or Address where Death Occurred	
DECEASED PARTICULARS		Approximate Interval between Onset and Death Years Months Days Hours	
CAUSE OF DEATH	1 Disease or Condition Leading to Death		
	(a)		
	Antecedent Causes		
	(b)		
	(c)		
8 Other Significant Conditions	(d)		
	(e)		
	(f)		
Tick the relevant declaration(s): ☐ Deceased person is diagnosed with an infectious disease. ☐ I attested to the deceased during last illness on DD / MM / YYYY ☐ I witnessed the body of the deceased on DD / MM / YYYY ☐ There is no evidence suggesting the presence of a pacemaker or similar device in the body of the deceased. / There is a pacemaker or similar device in the body of the deceased but it has been removed. ☐ There is a pacemaker that cannot be removed by the doctor and needs to be removed if the body of the deceased is intended for cremation.		Complete this section if deceased is an infant (under 1 year old) and birth has not been registered: Mother's Name* Mother's Date of Birth* DD / MM / YYYY Mother's NRIC/IN No.* Mother's Travel Document No.* (only if mother has no NRIC or FRN) *mandatory fields	
NOTE: a) If the cause of death is unnatural, the death must be referred to the Coroner for examination. b) If the cause of death of the deceased person has arisen from an infectious disease, the Certifier is required under the Infectious Disease Act to notify the case to the appropriate Authorities (i.e. Commissioner of Public Health, Ministry of Environment, or the Director of Medical Services, Ministry of Health).			
Name, Official Title, Institution and Signature of Certifier			
Name & Title		Signature	
Institution			
Name, Designation & Signature of Person Issuing this Document (if Issuer is not the Certifier)		Date of Issue DD / MM / YYYY	
Name & Designation		Signature	

Sample of COS

CONFIRMATION OF STILLBIRTH		DOCUMENT NO. SB1001	Digital Stillbirth Certificate No. (if any)
IMPORTANT: 1. This document is NOT a stillbirth certificate. 2. This document is a temporary document in lieu of the digital stillbirth certificate. You can visit https://www.mylegacy.gov.sg after 24 hours to download the digital stillbirth certificate. 3. This document may be used for the purposes of booking of facilities for funeral wake and burial/cremation.			
Sex		Date of Stillbirth DD / MM / YYYY	Time of Stillbirth HH:MM hours
Place or Address where Stillbirth Occurred			
CAUSE OF DEATH	(a) Main Disease or Condition in Foetus		
	(b) Other Disease or Condition in Foetus		
	(c) Main Maternal Disease or Condition Affecting Foetus		
Name			
NRIC / Identification Document No.		Date of Birth DD / MM / YYYY	Nationality / Citizenship
Race			
Name			
NRIC / Identification Document No.		Date of Birth DD / MM / YYYY	Nationality / Citizenship
Race			
BIRTH INFORMATION:			
Child delivered by:			
☐ Doctor in govt restructured hospital ☐ Private doctor ☐ Midwife/house in govt restructured hospital ☐ Private midwife/house ☐ Delivery without aid ☐ Unknown		Birth Order _____ Birth weight _____ grams Period of gestation _____ weeks	
Name, Official Title, Institution and Signature of Certifier			
Name & Title		Signature	
Institution			
Name, Designation & Signature of Person Issuing this Document (if Issuer is not the Certifier)		Date of Issue DD / MM / YYYY	
Name & Designation		Signature	

Certificate of Cause of Death (CCOD)

The CCOD is a temporary document that was issued before digital death and stillbirth certificates were introduced.

The CCOD is no longer being used. If you receive a CCOD, you can use it to [apply for a burial or cremation permit with NEA](#). This is to help with the transition to digital death or stillbirth certificates.

However, you will **not** be able to download the digital death or stillbirth certificate with the document number on the CCOD.

After arranging the funeral, please contact ICA for help:

- email ICA_DPU_RBD@ica.gov.sg
- call [6391 6100](tel:63916100) (Mondays to Fridays, 8am to 5pm or Saturdays, 8am to 1pm. Closed on Sundays and public holidays)

Sample of CCOD

FORM G
REPUBLIC OF SINGAPORE
THE REGISTRATION OF BIRTHS AND DEATHS ACT
(CHAPTER 267)
CERTIFICATE OF THE CAUSE OF DEATH

(This Certificate is a legal document. The RBD Act requires it to be filled in accurately. Failure to comply will render the Certifying Officer liable to prosecution.)

Full name of deceased: _____ NRIC/Identification Document No.: _____ Marital Status: _____ Sex: _____
 Race/Dialect Group: _____ Nationality: _____ Date of Birth: _____ Country of Birth: _____
 Home Address: _____ Date and Hour of Death: _____
 Place or Address where death occurred: _____

*** Final/Provisional diagnosis * TO BE COMPLETED BY MEDICAL PRACTITIONER/AUTHORISED OFFICER**
 Please write the disease conditions LEGIBLY in BLOCK LETTERS and FULL in the boxes provided below.

Disease or condition directly leading to death. (This does not mean the mode of dying, e.g. heart failure, asphyxia etc. It means the disease, injury or complication which caused death.)

CAUSE OF DEATH

a) _____ due to (or as a consequence of) _____
 Antecedent causes, morbid conditions, if any, giving rise to the above cause of death. State the underlying condition last.

b) _____ due to (or as a consequence of) _____
 Antecedent causes, morbid conditions, if any, giving rise to the above cause of death. State the underlying condition last.

c) _____ due to (or as a consequence of) _____
 Antecedent causes, morbid conditions, if any, giving rise to the above cause of death. State the underlying condition last.

d) _____ due to (or as a consequence of) _____
 Antecedent causes, morbid conditions, if any, giving rise to the above cause of death. State the underlying condition last.

e) _____ due to (or as a consequence of) _____
 Antecedent causes, morbid conditions, if any, giving rise to the above cause of death. State the underlying condition last.

Other significant conditions contributing to the death, but not related to the disease or condition causing it:

f) _____
 g) _____
 h) _____
 i) _____

I, _____ (Name in BLOCK LETTERS as in NRIC) (Designation) _____ (Address and Name of Organisation) hereby certify that:

Attended to the deceased during last illness: _____ Date: _____
 Conducted a post-mortem examination of the body of the deceased: _____
 Inspected the body of the deceased: _____

and that to the best of my knowledge and belief:

(i) the particulars of the deceased and the cause of death are correct and;
 (ii) that the death is due to NATURAL causes (Note: If the cause of death is UNNATURAL, the death has to be referred to Coroner for certification);
 (iii) THERE IS NO EVIDENCE suggesting the presence of a pacemaker or similar device in the body of the deceased (THE PACEMAKER in the body of the deceased has been removed).

Date: _____ Signature: _____

Note 1 If the cause of death of the person has arisen from an infectious disease, the Certifying Officer is required under the Infectious Disease Act, (Cap 137), to notify the case to the appropriate Authorities (i.e. Commissioner of Public Health, Ministry of the Environment, or the Director of Medical Services, Ministry of Health).

Note 2 This Certificate is intended solely for the use of the Registrar or Deputy Registrar to whom it should be delivered by the Person giving information to him of the particulars required by law to be registered concerning the death. Failure to deliver this Certificate will render the Person liable to penalties.

* Delete where not applicable.
 For Perinatal Death, please see overleaf.
 BDH-6/96 PTD